

Hudson Valley Catskill Region MLS  
74 Broadway Kingston NY 12401  
Phone: (845) 338-5299 Fax: (845) 338-4984  
Submit to [hvcrmlsforms@gmail.com](mailto:hvcrmlsforms@gmail.com)

### Universal Listing Change Request Form

Date: \_\_\_\_\_

MLS#: \_\_\_\_\_ Street Number: \_\_\_\_\_ Street: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Office name: \_\_\_\_\_ Agent: \_\_\_\_\_

Seller name/s (print): \_\_\_\_\_

Seller signature (or attach Email): \_\_\_\_\_

Seller signature: \_\_\_\_\_ Date signed \_\_\_\_\_

**\*\*Requires Seller's signature and initials next to the requested change or printed attached email.**

\*\* EXTENDED: Listing Extended from \_\_\_/\_\_\_/20\_\_\_ to: \_\_\_/\_\_\_/20\_\_\_ All terms set forth in the original agreement and any prior extensions thereof, including brokerage commissions, shall apply to this agreement, with the following exceptions:

(If none so indicate). \_\_\_\_\_

\*\* Owners Name Withheld

\*\* **PDNS**: Pending Do Not Show as of: \_\_\_\_\_

\*\* **TOM**: Temporary Off the Market as of: \_\_\_\_\_

\*\* **CND**: Conditional Withdrawal as of: \_\_\_\_\_

\*\* **UCD**: Unconditional Withdrawal as of: \_\_\_\_\_

\*\* **BMK**: Back on Market as of: \_\_\_\_\_

#### For Company Use Only

Price Change: From \$ \_\_\_\_\_ to \$ \_\_\_\_\_ Date: \_\_\_/\_\_\_/20\_\_\_

**CON**: Contracts signed: Contract date: \_\_\_\_\_ Projected Closing Date: \_\_\_\_\_

**PCS**: Pending Continue to Show as of: \_\_\_\_\_  **CTS**: Continue to Show as of: \_\_\_\_\_

**PCSMC**: Pending Continue to Show Major Contingency as of: \_\_\_\_\_

Expired mark as SOLD (please fill out required sold information below)

**SOLD**: Closing Date: \_\_\_\_\_ Price: \$ \_\_\_\_\_ Sellers Concession: \$ \_\_\_\_\_

Contract Date: \_\_\_\_\_ How SOLD: Cash, Conventional, FHA, VA, Assumption, Owner Financing, Private, Other. Buyer Zip Code \_\_\_\_\_

Selling office: \_\_\_\_\_ Selling agent: \_\_\_\_\_

Authorized signature \_\_\_\_\_ Title \_\_\_\_\_